



VILLAGE of WHISPERING PINES

MANAGER'S REPORT - MONTHLY

August 8, 2018

- Upcoming Events
 - Bulky Item Pick-up
 - Pick-ups scheduled for Mondays during August.
 - Fall Concert
 - The Activities Coordinator has begun the planning process for the Fall Concert. Tentatively planning on a weekend the last half of September.
- Spring Valley Spillway Project
 - BobK, the Village Engineer, and I provided a briefing and update for Council at a Special Meeting on August 2. The Special Meeting was recessed and will resume on Tuesday, August 21, at 11am.
- Carolina Water (CW)
 - Pine Ridge Drive water main replacement (Phase 1)
 - Resident notification of imminent driveway disruption has been successful. This will continue throughout the project with notification being made to residents 24-48 hours in advance.
 - Progress to-date: New 6" water line has been installed from Rays Bridge Road & Azalea Lane to Pine Ridge Drive & Azalea Lane, and between 238 to approximately 132 Pine Ridge Drive (at Banning Drive). Arbutus Lane has been completed. The contractor took off this past week and work is scheduled to resume on August 6.
 - Ten (10) hydrants have been installed; however, will not be operational until the water line installation and all testing is completed.
 - The replacement storm water drain in front of 176 Pine Ridge Drive is planned for installation the week of August 6.
 - Installation of the new booster pump at the water tower is still in progress. Currently waiting on generator installation. Expected completion is now mid to late August.



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- Lease Agreement
 - The lease agreement has been revised for the term to be one (1) year terminating on June 30, 2019.
 - A copy of the lease agreement and a memo summarizing the minor language changes is included as part of the agenda packet for the August Council meeting.
- Annexation Agreement with Southern Pines
 - Our public hearing will be held during the Council's regularly scheduled meeting on August 8, and will be followed by an agenda item for Council to consider adoption.
- Fire Rescue Department (Replacement of Fire Engine 512)
 - The specification is complete.
 - An update (memo) of the status of the procurement process is included with the agenda packet.
 - Target date for presenting purchase & finance proposal to Council is October 2018.
- Public Works
 - Lake Spraying
 - The post cards notifying residents of the 3rd and final lake spraying were mailed last week. The spraying is scheduled for week of August 6, weather permitting.
 - Storm Water Management Improvements
 - Culverts, swales, and other measures were improved or installed in a variety of locations throughout the Village.
- Advertisement in The Carolina
 - In an effort to address the reoccurring issue of new home buyers in The Carolina believing they have purchased a home in Whispering Pines, I sent a letter last week to the listing agent requesting they discontinue doing so. Although some of the online listings still include Whispering Pines, many of



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the listings have been modified to say Carthage or Southern Pines. I will continue to monitor the situation.

- Administrative/Personnel Matters
 - The Fire Rescue & Police Department assisted with traffic control for the funeral procession for Cooper Ellington.
 - Budget Transfer #2 for FY2017-18 (attached)
 - The ShamRock Road Race will be held on March 16, 2019.
 - Conducted a staff meeting with administrative staff.
 - I attended the Police Department staff meeting.
 - The landline for the Public Works building has been disconnected. The building was rarely occupied and PW employees rely upon cell phones when needed. Also, the phone was consistently receiving voice messages regarding trash pick-up and other issues that not pertaining to public works. The phone number attributed to Public Works will now be the Village Hall phone number.
 - Cindy attended the UNC School of Government finance certification course in Asheville, NC on August 1 & 2.
 - Village Boards (vacancies)
 - Board of Adjustment
 - Member from Village (application received)
 - Alternate Member from ETJ
 - Planning & Zoning Board
 - Alternate member from Village (application received)
 - Alternate member from ETJ
 - Lakes & Watershed Board
 - Cardinal Lake Representative (application received)



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This is being provided for informational purposes only. No Council action required.

Village of Whispering Pines Whispering Pines, NC Budget Transfer #2 for FY 2017-2018

Section 1. To amend the General Fund, the budget is to be changed as follows:

	<u>Debit</u>	<u>Credit</u>
10-430-0020 Elections	\$ 10	
10-500-0135 Utilities – Rescue Building	\$ 300	
10-530-0022 Call Pay	\$ 4,400	
10-530-0160 Building Maintenance & Repair	\$ 1,790	
10-570-0160 Vehicle & Equipment Maintenance	\$ 3,500	
10-440-0180 Software Maintenance		\$ 10
10-510-0020 Police Salaries		\$ 4,500
10-560-0330 Lake Management & Supplies		\$ 4,500
10-560-0500 Engineering Services		\$ 990
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	<u>\$10,000</u>	<u>\$10,000</u>

Section 2. This transfer will move available funds to various departments for expenditures incurred for fiscal year ending June 30, 2018. It does not change the overall total of the General Fund Budget.

Transferred by Rich Lambdin, Village Manager, per authority of adopted budget ordinance for FY 2017-2018.

July 20, 2018