



# VILLAGE of WHISPERING PINES

## MANAGER'S REPORT - MONTHLY

October 10, 2018

- Upcoming Events
  - Volunteer Appreciation
    - Our annual volunteer appreciation event has been scheduled for Friday, October 12, 3:30 – 5:30pm, at Thagard Park.
  - Fire Rescue Department Public Safety Open House
    - Saturday, October 13, 10:00am – 2:00pm
  - Fall-O-Ween Fest
    - Saturday, October 27, in front of Police Station
    - Halloween Party, 4:00 pm - 5:30pm
    - Fall Concert, 6pm-9pm, featuring *The Extraordinaires*.
  - Holiday Tree Lighting – Saturday, December 8, 5-7pm
    - Preceding the Tree Lighting, the WPF RD will lead the Santa Parade through the Village beginning at 1pm.
- Spring Valley Spillway Project
  - Michelle, BobZ, Cindy & I are scheduled to meet with the Local Government Commission (LGC) in Raleigh on October 24<sup>th</sup> to gather information on the process for obtaining their approval to finance this project.
- Carolina Water (CW)
  - Pine Ridge Drive water main replacement (Phase 1)
    - The punch list was forwarded to CW for review with the contractor. CW is coordinating with the contractor to ensure punch list items are completed. Village staff will continue to serve as the liaison with CW in an effort to resolve concerns.
    - Thirteen (13) hydrants have been installed; however, will not be operational until the water line installation and all testing is completed.



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- The storm water management improvements in the vicinity of 176 Pine Ridge Drive began on October 3<sup>rd</sup>, which include a concrete valley curb and should be completed within a few days, weather permitting.
- Concrete driveways that were cut as part of the installation are to be completed once the concrete valley curb is completed. Asphalt work timeline to be determined.
- During a recent water disruption, there were resident concerns raised about the lack of effective notification by CW to the residents affected, specifically the lack of notification about the boil water advisory being lifted.
  - CW provided a document that indicates a telephone notification was sent on Friday, September 28, at approximately 4:22pm. The document lists each phone number that was contacted, the account number attributed to the phone number and the disposition (answered or no answer or voice mail available) of each call.
  - It appears that some notifications were not successful due to an incorrect phone number being linked to the CW customer account.
  - We will include a reminder in the upcoming Village newsletter reminding residents of the importance of having a reliable phone number linked to their CW account.
- Fire Rescue Department
  - Replacement of Fire Engine 512
    - Cindy and I completed the HGAC Buy Program End User Orientation on Wednesday.
    - The purchase proposal and timeline for purchase, financing, and truck delivery will be presented for consideration at the October Council meeting.
  - All fire apparatus with a pump completed the required annual pump testing and preventative maintenance.
- Storm Water Management



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- I have requested a cost proposal from McGill Associates (Village Engineer) to provide engineering, design, bid documents, and construction administration services to install a bridge on Lakeview Drive at the s-turns. McGill is awaiting a cost proposal from the structural engineer they will use for the project. Upon receipt a budget ordinance will be presented to Council for consideration.
- I have begun the process of contacting property owners of lots that we have identified may be beneficial to some of our storm water solutions.
- BobK is working with McGill Associates to develop a scope of work for preparing a comprehensive culvert, driveway drain, and storm water feature assessment.
- BobK is contacting McGill Associates to schedule a meeting with the Village Engineer to review options with modifying existing storm water retention ponds, possible additional retention ponds, and/or alternative methods for preventing flooding in the vicinity of Bogie/Birdie/Pine Crest Drive.
- Linda is awaiting a response from the Village Attorney regarding the legality of more stringent storm water ordinances or regulations.
- Public Works
  - Road Improvements
    - Princess Gate Drive – BobK is working with contractor to schedule asphalt resurfacing.
  - Took delivery of their new pick-up truck.
    - The old pick-up truck and tractor replaced earlier this year will be placed on govdeals.com in the near future.
  - Made considerable process of disposing the tremendous amount of storm debris from the hurricane.
- 74 Pine Lake Drive
  - The proposed Budget Ordinance Amendment presented to Council to fund the demolition of the home was tabled until the October meeting. Linda has



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had additional conversations with the property owner indicating a sale is moving forward; however, no contractual documents have been provided.

- Hurricane Florence
  - Post Storm Dam Inspection Report prepared by BobK was provided to Council electronically.
  - The repairs to the Spring Valley spillway caused by the hurricane were completed.
  - A summary of the critiques will be incorporated into an overall Village post incident assessment and shared with Council at a time to be determined.
  - BobK attended a planning meeting regarding the Moore County Government's response to the mosquito nuisance created by the hurricane. Additional information will be forthcoming as it becomes available.
- Administrative/Personnel Matters
  - I successfully completed the UNC School of Government Basic Local Government Contracting and Procurement course.
  - Domonic & I attended the Jerry Osborne bench dedication ceremony at Thunder Bridge.
  - I will be out of the office October 4 through 8 to attend the National Fallen Firefighters Memorial ceremony in Emmitsburg, MD. Reid Key will be honored as part of the ceremony.
  - Village Boards (vacancies)
    - Planning & Zoning Board
      - Alternate ETJ Member
    - Board of Adjustment
      - Alternate ETJ Member